

DEPARTMENT OF DEVELOPMENTAL SERVICES  
JOB OPPORTUNITY  
SUPERVISING NURSE

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public  
**Location:** Public Residential, Meriden, CT  
**Job Posting No:** 022891  
**Hours:** Monday-Friday 8:30 pm-4:30 pm  
**Salary:** \$2589.51 bi-weekly  
**Closing Date:** July 16, 2012

**Eligibility Requirement:**

State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**Knowledge, Skills and Abilities:**

Position is located at the Meriden Office in the South Region. The Supervising RN in this position would supervise and oversee the coordination of care provided by RN's and LPN's for both medically and behaviorally challenged residents in the DDS Public Sector CLA/IHS (Individual Home Support) caseloads out of the Meriden office. Specifically, these sites are located in the Meriden/Middletown areas. Duties for the supervising nurse includes scheduling, assigning, overseeing and reviewing the work of LPN's, and CNC's, to include training and performance evaluations; develop and make recommendations on policy and procedure; insure compliance with ICF, DDS, and CLA regulations; prepare quality assurance reports; apprise director of nursing and residential manager of issues; promote client advocacy and protect human and civil rights of clients. The supervising nurse also acts as a liaison to the community based physicians, the residents' families/guardians, and acts as a consultant to day services. The supervising nurse insures that systems are in place to effectively provide for the needs of the residents and support the RN's and LPN's on an ongoing basis. The supervising nurse participates in the regional nurse on-call system.

**General Experience:** Four (4) years of experience as a Registered Professional Nurse in a hospital, regional, institutional or psychiatric setting.

**Special Experience:** Two (2) years of the General Experience must have been at the level of a Head Nurse, Head Nurse (Correctional Facility), Forensic Head Nurse or Clinical Nurse Coordinator working with the type of patients/clients serviced by the agency.

**Substitutions Allowed:** 1. A Bachelor's degree in Nursing may be substituted for one (1) year of the General Experience.  
2. A Master's degree in nursing may be substituted for one (1) additional year of the General Experience.

**Special Requirements:** 1. Incumbents in this class must possess and retain a current license or temporary permit to practice professional nursing in Connecticut.  
2. Incumbents in this class may be required to be fluent in a foreign language or proficient in the use of the American Sign Language in certain designated positions.  
3. Incumbents in this class may be required to travel.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a CT-HR-12 employment application which can be located at [www.das.state.ct.us](http://www.das.state.ct.us), cover letter, resume, last two (2) performance appraisals or two (2) letters of reference. Please reference the position number on submitted documentation. **Incomplete application packets will not be accepted.** All application materials must be received by 11:59pm on the closing date provided above. Appointment to this position will be made in accordance with applicable collective bargaining, statutory and SEBAC requirements.

DEPARTMENT OF DEVELOPMENTAL SERVICES  
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**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.